



# First Children's Finance

## Rural Child Care Innovation Program Timeline Round 2 – FY24

The Rural Child Care Innovation Program (RCCIP) is a facilitated community engagement process designed to develop the right-sized solutions to address the challenges of early care and education in the communities selected to participate. Over a two-year period, selected communities will partner with First Children's Finance to increase the supply of high-quality affordable childcare in their local community.

Historically all RCCIP activities have been held in person. With the pandemic, we have developed systems to adapt the RCCIP process so it can be done in-person, virtually, or a combination of both. Decisions will be made on a case-by-case basis by the core team lead and First Children's Finance staff depending upon regulations and the current situation with the pandemic. We will do our best to hold the core team orientation retreat, child care provider appreciation event, town hall, and implementation planning retreat in person. Some of the other meetings may be held virtually as needed.

	Description	Timing	Date (Guide Only)	Details
<b>Application Phase</b>	Application Opens	2 <sup>nd</sup> Monday of January	January 8, 2024	Send the application, post it on the website
	Webinar	Two weeks after application opens	January 22, 2024 2:30 – 3:00 PM	Learn about the RCCIP process, and expectations, and ask questions
	Application Deadline	4 weeks after the application opens	February 2, 2024	Due by 5:00 PM
	Application review and follow-up questions for applicants	2 weeks following application deadline	February 5-16, 2024	FCF will connect by phone or email



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	Final Awards made	The Friday following application review period	February 23, 2024	FCF will notify via email.
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	Description	Timing	Date (Guide Only)	Details
<b>Planning Phase</b>	Core Team Lead Orientation	Ideally 2-3 weeks after final awards are made	Mid-March 2024	Virtual meeting with Core Team Leaders to set expectations
	Core Team Onboarding (6 hrs.)	1-2 Months after core team lead orientation	Spring 2024	A face-to-face meeting (6 hours) to discuss the RCCIP details and expectations. There is also the option of two virtual meetings (3 hours each)
	Core Team Planning Meeting (2 hrs.)	Ideally 2 weeks after onboarding	Late Spring/Early Summer 2024	During the face-to-face or virtual meeting, the community engagement activities will be mapped out and a timeline for the process will be developed
	Data Gathering & Community Engagement Activities	This is ongoing to start before the Provider Appreciation event. This must be completed at least 3 weeks before the Town Hall event.	Late Spring/Early Summer 2024	The Core Team engages the community in data collection and informs them about their work



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	FCF Facilitated Ongoing Core Team Check-ins	Starts the month following the planning meeting and continues until goals are finalized and the core team lead hand-off has happened.	Spring 2024- Fall 2024	Virtual monthly Core Team meetings
	Child Care Provider Appreciation Event	This will happen 2-3 months after the planning meeting. Planning this event will take a little time.	Summer 2024	A face-to-face dinner or virtual event is organized to recognize and appreciate the community's providers
	Synthesize Data	After the survey's close which will be at least 3 weeks prior to Town Hall event.	Late Summer/ Early Fall 2024	FCF synthesizes data into informative info for Town Hall meeting
	Planning Meeting for Town Hall (1 hr.)	At least 2 Weeks after the Provider Appreciation Event. This must be before the Town Hall.	Late Summer/ Early Fall 2024	Virtual Core Team meeting to plan for the Town Hall Event
	Child Care Provider Recruitment	On-going	On-going	Recruit providers to participate in business trainings, business leadership cohorts, and one-on-one consultations conducted by FCF
	Town Hall Event	1-2 months after the Provider	Late Summer/ Early Fall 2024	Face-to-face or virtual community-wide event is held to



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		Appreciation Event		identify and develop projects
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	Description	Timing	Date (Guide Only)	Details
<b>Implementation Phase</b>	Organization of Town Hall ideas	Right after the Town Hall Event	Early Fall 2024	FCF staff organizes Town Hall ideas into a workable format
	Goal Setting and Implementation Meeting (4 hrs.)	1-2 Weeks after the Town Hall Event	Early Fall 2024	Face-to-face or a virtual meeting to prioritize goals, develop SMART goals, map out implementation activities, and plan for the Community Launch
	SMART Goal Finalization Meeting	This happens during the next core team check-in meeting following the goal setting and implementation meeting	Fall 2024	One or two virtual meetings action steps, and identify local project leaders
	Community Solution Action Plan (CSAP) Development	This begins once the community goals are finalized.	Late Fall/ Early Winter 2024	FCF creates a report detailing community data, types of solutions, and community-identified projects
	Planning meeting for Community Launch and	This meeting takes place after the finalized CSAP is provided	Winter 2024/2025	Face-to-face or a virtual meeting to share the CSAP, plan the CSAP



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Action Step updates	to the Core Team Lead		Community Launch, and share updates on action steps
Community Launch of CSAP	This will take place 1-2 months after the planning meeting for the CSAP Launch.	Winter 2024/2025	Press release and community activities to share the CSAP
Regular Core Team Meetings	These begin after the goals are finalized and continue for approximately 12 months following.	Fall 2024-Winter 2024/2025	Updates discussed from project teams to the core team; frequency determined by the core team; facilitated by the Core Team Lead
Biannual Reporting	The first report is due 6 months after goals are finalized	Spring 2025	Core Team Lead provides written biannual report to FCF
Regular Project Team Meetings	These begin after the goals are finalized and continue for approximately 12 months following.	Fall 2024-Winter 2024-2025	Project teams meet to implement community solutions; facilitated by the project team lead
Technical Assistance & On-going Support	On-going throughout the implementation phase.	Fall 2024-Winter 2024-2025	FCF provides Technical Assistance when needed
Final Report	The final report is due 12 months after goals are finalized.	Winter 2025	The Core Team Lead submits a final written report to FCF



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	Description	Timing	Dates (Guide Only)	Details
	Celebration with the Core Team	This takes place after the final report is completed and returned to FCF.	Winter 2025	The Core Team celebrates its success
	Learning Communities	In-Person and/or Virtual meetings will be hosted biannually by FCF. Communities can participate once they are in the implementation phase.	Various Times as determined by FCF.	Opportunities to learn from and network with other RCCIP communities who are either in the implementation phase or who have completed the RCCIP process.

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